



# ADMISSIONS Data Entry Sheet

Managed Transfer	
<input type="checkbox"/> Yes	<input type="checkbox"/> No

## STUDENT'S DETAILS

Surname (Legal):		Forename (Legal):	
Preferred Surname:		Chosen Forename:	
Middle Name:		Date of Birth:	
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	

Name of any older brother(s)/sister(s) already attending Outwood Academy Bydales:

Important Notes re correspondence and/or living arrangements:

Student's Home Address:
Postcode:

## PARENT/CARER INFORMATION

### Contact Priority 1

### Contact Priority 2

Surname:	Title:	Surname:	Title:
Forename:	Gender:	Forename:	Gender:
Relationship to Student:		Relationship to Student:	
Tel No (Work):		Tel No (Work):	
Tel No (Home):		Tel No (Home):	
Tel No (Mobile):		Tel No (Mobile):	
Address (Please put "as above" if same as student):		Address (Please put "as above" if same as student):	

If you are happy for us to contact you by email for non-urgent matters, such as the distribution of general letters and bulletins, please supply your email address below:	
Email address 1:	Email address 2:

Please provide details for contacts. You do not need to complete all four, although we must be able to contact someone in an emergency so please consider several contacts. Please specify the order we should contact people by placing a number in the emergency contact number box, starting with '1' as first priority.

Emergency Contact Number		Emergency Contact Number	
Forename:	Title:	Forename:	Title:
Surname:	Gender:	Surname:	Gender:
Home No:	Work No:	Home No:	Work No:
Mobile No:		Mobile No:	
Home Address:		Home Address:	
Relationship to student:		Relationship to student:	

Emergency Contact Number		Emergency Contact Number	
Forename:	Title:	Forename:	Title:
Surname:	Gender:	Surname:	Gender:
Home No:	Work No:	Home No:	Work No:
Mobile No:		Mobile No:	
Home Address:		Home Address:	
Relationship to student:		Relationship to student:	

**For office use only**

Start Date:	Adm No:	UPN No:
Information Received on:	Year Group	VMG

**Usual means of travel to school (please tick)**

Walk       Cycle       Taxi       Car       Other .....

Bus       Bus No: .....      From: .....

**Usual lunch arrangement:**      Free School Meal       Packed Lunch       School Lunch

Please state if your child has any food allergies: .....

**Medical Information**

Name and Address of Medical Practice:

Tel No:

Name of Doctor:

Please use this space to advise us of any medical conditions that Outwood Academy Bydales needs to be aware of.

**PERSONAL DETAILS**

Language spoken at home:

First language that your child was exposed to:

Religion:

Ethnicity (please indicate on the attached sheet)

**SERVICE CHILDREN IN EDUCATION** (please indicate if the student has a parent/carer who is a member of the Armed Forces)

<input type="checkbox"/>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>	Refused
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**PREVIOUS SCHOOLS**

School Name	From	To	Reason for leaving

Current Option subjects if Key Stage 4

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Assessment

English	<input type="checkbox"/>	Maths	<input type="checkbox"/>	Science	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
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**PARENTAL CONSENT**

Please note that once given, consent remains valid throughout the student's time at Outwood Academy Bydales. We hope you can agree to each as we believe these are important opportunities.

Internet Access (to allow students to use ICT equipment and internet as per policy detailed in student diary)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
School Visits (occurring as part of the curriculum during the school day)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Sex Education	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
After School Events (Enrichment groups, Sports Clubs etc)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Youth Support Services Agreement	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

**Data Protection Act 1998:** The Academy is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The academy is required to share some of the data with the Local Authority and with the Department for Education.

**Parent/Carer Signature:**

**Date:**

TICK ONE BOX ONLY TO INDICATE THE ETHNIC BACKGROUND OF THE STUDENT

STUDENT NAME: ..... VMG: .....

**White:**

- British
- Irish
- Traveller
- Gypsy
- Roma

**Any Other White Background:**

- Albanian (excluding Kosovan)
- Bosnian-Herzegovinian
- Croatian
- Greek
- Greek Cypriot
- Italian
- Kosovan
- Portuguese
- Serbian
- Turkish
- Turkish Cypriot
- White Eastern European (including students from Belarus, Bosnia & Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Macedonia, Moldova, Poland, Romania, Russia, Serbia & Montenegro, Slovak, Slovenia & Ukraine)
- White Western European (including students from Austria, Belgium, Denmark, Finland, France, Germany, Holland, Italy, Luxembourg, Malta, Norway, Portugal, Spain, Sweden and Switzerland)
- White Other

**Mixed:**

- White and Black Caribbean
- White and Black African

**White and Asian:**

- White and Pakistani
- White and Indian
- White and Any Other Asian Background

**Any Other Mixed Background:**

- Asian and Any Other Ethnic Group
- Asian and Black
- Asian and Chinese
- Black and Any Other Ethnic Group
- White and Chinese
- Other Mixed Background

**Asian or Asian British:**

- Indian
- Bangladeshi

**Pakistani:**

- Mirpuri Pakistani
- Kashmiri Pakistani
- Other Pakistani

**Any Other Asian Background:**

- African Asian (including East and South African Asians)
- Kashmiri Other (Kashmiri respondents not wishing to be classified under Asian Pakistani should use this category)
- Nepali
- Sinhalese
- Sri Lankan Tamil (All other Tamil students should be placed wherever appropriate in the categories above)
- Other Asian

**Black or Black British:**

- Black Caribbean

**Any Other Mixed Background:**

- Black – Angolan
- Black – Congolese
- Black – Ghanaian
- Black – Nigerian
- Black – Sierra Leonian
- Black – Somali
- Black – Sudanese (including Sudanese of Egyptian origin)
- Other Black African (including Black South African, Angolan, Zimbabwean, Ethiopian, Rwandan and Ugandan)

**Any Other Mixed Background:**

- Black European
- Black North American (including Black North American and Canadian)
- Other Black

**Chinese:**

- Hong Kong Chinese
- Malaysian Chinese
- Singaporean Chinese
- Taiwanese
- Other Chinese

**Any Other Ethnic Group:**

- Afghan
- Arab Other (including Palestinian, Kuwaiti, Jordanian and Saudi Arabian)
- Egyptian
- Filipino
- Iranian
- Iraqi
- Japanese
- Korean
- Kurdish (include Kurdish students from Iraq, Iran and Turkey)
- Latin / South / Central American
- Lebanese
- Libyan
- Malay
- Moroccan
- Polynesian (including Fijian, Tongan, Samoan and Tahitian)
- Thai
- Vietnamese
- Yemeni
- Other Ethnic Group

I do not wish an ethnic background category to be recorded

Signed ..... (Parent/Carer)

Name ..... (Parent/Carer)

Date .....